

**TOWN OF HARVARD**  
**Finance Committee**  
**Minutes**

**Meeting Date:** Wednesday, June 5, 2013

**Meeting Place:** Town Hall

**Members Present:** Alice, Heidi, Laura, Don, Steve, Bob, Alan

**Members Not Present:** Rudy, George

**Others Present:** Lorraine Leonard, Finance Director, Bruce Nickerson, Member of the OPEB Working Group

**Meeting Time: 7:06 PM      Adjournment Time: 9:05 PM**

**Discussion and Actions**

- Meeting Minutes of May 1, 2013 were unanimously approved as submitted.
- Public Commentary –NA
- Steve provided an overview of the state’s Community Preservation Coalition presentation, delivered by Katherine Ross, Associate Director of the CPC, at the Town Hall on 5/15/13.
- Bruce Nickerson gave an overview of the recent report by the OPEB Working Group
- Finance Director Report – Lorraine Leonard, Finance Director
  - With the recent hiring of Maureen Lemieux and Tammy Coller, Treasure Collector, Lorraine advised that the Finance Department was at full staff for the first time since February, 2009
  - Reserve Fund Transfer Requests;
    - FinCom voted 5-0 to postpone deliberation, until the next meeting (in FY14), for a request of approximately \$4950 for the HCTV studio at the Bromfield School. This amount is required to complete construction of the studio, necessitated by Montachusett Tech’s decision to withdraw an earlier commitment to conclude a portion of the project work.
    - FinCom voted 5-0 to approve a reserve fund transfer request from the DPW for Snow and Ice Removal in the amount of \$67,932.98.
- Liaison Reports – Steve advised that, through April, the School Budget was carrying a surplus of \$97,502
- Other Business – NA
- Meeting adjourned at 9:05 PM